

**MEETING OF THE FULL GOVERNING BODY**

**To be held remotely via Zoom at 8.00am on Thursday 25<sup>th</sup> March 2021**

**AGENDA**

1. **Apologies for Absence**
2. **Declaration of Interests** – to declare any business interests or conflicts of interest additional to the Annual Register 2020-21, or the receipt of gifts or hospitality
3. **Minutes of the Meeting held on 15<sup>th</sup> October 2020** - to agree as a correct record (*attached*)
4. **Matters Arising** - to discuss any matters arising and not covered as a separate item
5. **Chairs' & Email Action** – to note items approved by the Chair of Governors, committee chairs or approved by whole GB by email since the last meeting (*if required*) and any other email correspondence:
  - 5.1. **Chairs' Action** – actions since last meeting (*attached*)
  - 5.2. **DfE & ESFA Letters** – to acknowledge receipt of required letters (*none since last meeting*)
  - 5.3. **School Management Accounts** - to acknowledge receipt of School Financial Management Accounts, Balance Sheet and Cashflow Forecasts for September to December 2020 (*Not included here, all received by email previously*)
6. **Governing Body Matters** –
  - 6.1 **GB Membership** - to review current membership including terms of office & committee membership (*attached x2*)
  - 6.2 **GB Structure** – to discuss change to current academy trust structure (*attached*)
7. **Headteacher's Report to Governors & SDP** – to receive a verbal report from the Headteacher to include: current schooling & re-opening; risk assessment; COVID Catch-up Funding and Staff & Student Wellbeing, including a staffing update (*attached*). Plus a verbal report on the Mid-Term Review of the School Development Plan 2020-21 (*attached*)
8. **Capital Development & Financial Update** – to receive and discuss:
  - 8.1 SSEF Status & Project Report (*attached x2*)
  - 8.2 Internal Controls Evaluation Report (*attached*)
9. **GDPR** – to receive verbal update
10. **Risk Register** - to review and approve Full CCHS Risk Register (*attached*)
11. **GB Sub-Committees** – to approve the minutes of the following sub-committee meetings and receive verbal reports from all sub-committee chairs:
  - 11.1 Management Committee – 4<sup>th</sup> December 2020 & 5<sup>th</sup> March 2021 (*attached x2*)
  - 11.2 Facilities & Finance Committee – 18<sup>th</sup> November 2020 & 10<sup>th</sup> February 2021 (*attached x2*)
  - 11.3 Curriculum Committee – 11<sup>th</sup> November 2020 & 10<sup>th</sup> March 2021 (*attached x2*)
  - 11.4 Staff & Student Matters Committee – 25<sup>th</sup> November 2020 (*attached*) & 17<sup>th</sup> March 2021 (*if available*)

**PTO**

## *Chelmsford County High School for Girls*

12. **Policies** – to receive and approve (both previously reviewed and approved by the Staff & Student Matters Committee):
  - 12.1 **Behaviour Policy** – SLT title changes only (*attached*)
  - 12.2 **Child Protection Policy** –revised ECC-model policy – new Appendix A and Covid amendments Appendix C (*attached*)
13. **School Activities - Residential Visits and One Day Overseas Trips** - to receive a verbal update
14. **Governor Reports:**
  - 14.1 **Governors Visits** – no visits due to the COVID situation
  - 14.2 **Governor Training** – to receive reports on any training undertaken, and discuss any plans or opportunities for training
  - 14.3 **Safeguarding** – to receive verbal report from Safeguarding Governor
  - 14.4 **Parents’ Association Matters** - to receive a verbal report on PA activities from Governing Body representative
  - 14.5 **Better Buildings Committee** – to receive verbal report from Governing Body representative
15. **Any Other Urgent Business** (to be agreed with the Chair beforehand)
16. **Date of Next Meeting** – to agree the next Full GB meeting as 8.15am on Friday 9<sup>th</sup> July 2021